

SPECIAL EXECUTIVE MEETING

4TH MARCH 2013

PRESENT:

Leader of the Council (Councillor M. Colledge) (in the Chair),
Executive Member for Adult Social Services (Councillor M. Young),
Executive Member for Community Health & Wellbeing (Councillor Dr. K. Barclay),
Executive Member for Economic Growth and Prosperity (Councillor M. Hyman),
Executive Member for Education (Councillor M. Cornes),
Executive Member for Finance (Councillor S. Anstee),
Executive Member for Highways and Environment (Councillor A. Mitchell),
Executive Member for Safe & Strong Communities (Councillor J. Coupe),
Executive Member for Supporting Children and Families (Councillor Miss L. Blackburn),
Executive Member for Transformation and Resources (Councillor A. Williams).

Also present: Councillors Acton, Baugh, Bennett, Bowker, Brotherton, Cordingley, Fishwick, Freeman, Harding, Holden, Lloyd, O'Sullivan, John Reilly, Ross and Shaw.

In attendance:

Chief Executive (Ms. T. Grant),
Corporate Director, Children & Young People's Service (Ms. D. Brownlee),
Corporate Director, Transformation & Resources (Mrs. W. Marston),
Corporate Director, Environment, Transport & Operations (Mr. P. Molyneux),
Director of Finance (Mr. I. Duncan),
Acting Director of Legal & Democratic Services (Ms. J. Le Fevre),
Director, Commissioning and Service Development (Ms. L. Harper) (part only),
Libraries Manager (Ms. S. Curran) (part only),
Senior Democratic Services Officer (Mr. J.M.J. Maloney).

APOLOGIES

No apologies for absence were received from Executive Members.

87. DECLARATIONS OF INTEREST

No declarations were made by Executive Members.

88. ADULT SOCIAL CARE: CONSULTATION OUTCOMES AND BUDGET PROPOSALS

The Executive Member for Adult Social Care submitted a report outlining the overall response, outcomes and recommendations arising from the Adult Social Care budget consultation which took place from 15/10/12 to 14/1/13.

RESOLVED -

- (1) That the Executive note:
 - The extensive Adult Social Care Consultation in relation to budget proposals 2013/14.
 - The methodology and process of the consultation.
 - The final proposals and consultation outcomes.
 - The Equality Impact Assessments.

- (2) That the Executive agree:
The recommendations in relation to individual budget proposals detailed in Section 4 of the report.

89. RECONFIGURATION OF TRAFFORD CHILDREN'S CENTRES: POST-CONSULTATION FEEDBACK ANALYSIS AND RECOMMENDATIONS

The Executive Member for Children & Young People's Services submitted a report which set out the findings of the Trafford Children Centres public consultation, held from 22/10/12 to 14/1/13, and providing options and recommendations for the Executive's consideration.

RESOLVED: That approval be given to the following recommendations:

- (1) To approve the proposal to reconfigure 16 Children Centres to 6 Hubs that align with the North, West and South Area Family Support Teams.
- (2) To approve the revision of the identified Hub for the North Area in the original proposal from Lostock Childrens Centre (Leithwaite) to Stretford Childrens Centre.
- (3) To approve Sale Moor and Lostock (Leithwaite) Children Centres to remain open on a sessional basis as Child and Family Community Outreach (CFCO) bases.
- (4) To review the workforce to deliver the Hub and family outreach support service model.
- (5) To review the commissioning plan for external services, including renegotiating a reduced contribution to Bookstart.
- (6) To extend the age range to support children and young people aged 0-19years and the opening times of the Hubs.
- (7) To change the Hub opening times from 8.30am to 4.00pm (weekdays) and the family outreach support service to be provided 8.00am to 6.00pm (weekdays, but evenings and weekends subject to service user needs).

90. TRAFFORD LIBRARIES SAVINGS PROPOSAL

The Executive Member for Transformation and Resources Corporate Director, Transformation and Resources submitted a report seeking agreement to proposed changes to the Library Service, which had been subject to public and staff consultation exercises.

RESOLVED: That the updated Library Service proposals, as set out in the following table, be agreed:

**Special Executive Meeting
4th March, 2013**

Proposal	Recommendation
P1. Extend the use of volunteers across all libraries	Option 3 – As a result of public feedback maintain 1 additional Customer Service Adviser in Urmston and transfer a further .5 Customer Service Adviser from Sale to Urmston library. This carries a budget pressure of £20,231 to be funded by deleting a vacant post within Access Trafford. Any resource issues at Sale Library will be covered from the Contact Centre
P2. Transfer Greatstone library to the Town Hall	Option 1 – Transfer Greatstone Library to the Town Hall
P3. Reduce Library Managers by 2 FTE	Option 2 – As a result of staff feedback reduce Library Managers by 1.5 FTE. This carries a budget pressure of £14,381 to be funded from the Book Fund.
P4. Replace Receptionist with Customer Service Advisors	Option 1 – Replace Receptionists with Customer Service Advisors
P5. Remove Bookstart Coordinator	Option 2 - Retain .5 FTE to complete Bookstart duties. This carries a budget pressure of £13,655 to be funded from the Book Fund and CYPS
P6. Implement a new library system	P6 Option 1 - This decision has already been agreed

91. **PERSONALISATION – PROPOSALS FOR CHILDREN AND YOUNG PEOPLE SERVICE IMPLEMENTATION**

The Executive Member for Supporting Children and Families and Corporate Director, Children and Young People submitted a report setting out proposals for the implementation of a personalisation model in the Children and Young People Service (CYPS) from 1st April 2013. This would underpin a major change in the way in which the business of CYPS is carried out, empowering families to take a pivotal role.

RESOLVED -

- (1) That approval be given to the implementation of personalisation for children with complex additional needs from 1st April 2013. The principles underpinning this implementation are outlined in Section 6.1. of the report. Implementation will be phased in over a 6 month period to enable assessment and allocation processes to be undertaken.
- (2) That, as part of this implementation, approval be given to the following key mechanisms to support personalisation:

- Resource Allocation System (Section 6.2)
- Financial Model (Section 6.3)
- Infrastructure Support (Section 6.4)
- Transition Plan (Appendix 1)
- Changes to contingency funding to align with Adult Services (6.5)
- Development of a Personalisation policy (Section 6.6)

92. IMPLEMENTATION OF “TRAFFORD ASSIST”, AN INNOVATIVE MODEL OF LOCAL WELFARE ASSISTANCE IN TRAFFORD

The Executive Member for Community Health & Wellbeing submitted a report which outlined the forthcoming abolition of the Social Fund and transfer of responsibility for Local Welfare Assistance to local authorities, presented the options appraisal to identify the most appropriate local delivery model, and proposed the “Trafford Assist” model for the Executive’s decision.

RESOLVED: That the Executive approve the adoption of the Trafford Assist model of provision for local welfare assistance as set out in the report and endorses the steps taken to date to implement it.

93. TRAFFORD LOCAL PLAN: LAND ALLOCATIONS – SUSTAINABILITY APPRAISAL SCOPING REPORT

The Executive Member for Economic Growth and Prosperity submitted a report seeking approval of the final Sustainability Appraisal Scoping Report which would govern the production of the Land Allocations Plan which would set out detailed proposals for the use of land in the borough, including new development sites and areas for protection.

RESOLVED: That approval be given to the Trafford Local Plan: Land Allocations – Sustainability Appraisal Scoping Report as detailed in Appendix 1 to the report.

94. GREATER MANCHESTER JOINT MINERALS DEVELOPMENT PLAN DOCUMENT (JMDPD): INSPECTOR’S REPORT AND ADOPTION

The Executive Member for Economic Growth and Prosperity submitted a report which provided details of the Inspector’s Report on the submission plan, and seeking the Executive’s recommendation of the Plan document to Council for adoption.

RESOLVED: That the Executive recommends the Council to:

- (1) Note the publication of the Inspector’s Report on the Greater Manchester Joint Minerals Development Plan Document, and;
- (2) Adopt the Greater Manchester Joint Minerals Development Plan Document, together with consequential changes to the Trafford Local Plan Policies Map, and bring it into force on the 26th April 2013.

95. DESIGNATION OF TRAFFORD PARK BUSINESS NEIGHBOURHOOD AREA

The Executive Member for Economic Growth and Prosperity submitted a report advising the Executive of the application by the Trafford Park Business Neighbourhood Management Board for the designation of Trafford Park as a Business Neighbourhood Area in line with the Localism Act 2011, and seeking approval for its designation.

RESOLVED: That the Executive -

- (1) Note the consultation process undertaken, the representations received and the Council's response to them.
- (2) Approve the application for designation of the Trafford Park Business Neighbourhood Area.

96. HEALTH AND SOCIAL CARE ACT 2012 – CONSTITUTIONAL CHANGES

The Acting Director of Legal and Democratic Services submitted a report seeking the views of the Executive, as one of a range of consulted Council bodies, on proposed changes to the Council's Constitution arising from the Health and Social Care Act that were due to take effect from 1st April 2013. It was noted that the report was to be submitted to Council on 13th March 2013.

RESOLVED: That the Executive notes the following recommendation to be made to Council as part of the consultation process in relation to a proposed Constitutional change, and wishes to make no adverse comment:

- (1) That the Council notes the transfer of the Public Health function pursuant to the Health and Social Care Act 2012, along with related staff to the Local Authority with effect from 1st April 2013.
- (2) That the Council establish a Health and Wellbeing Board with the membership and terms of reference as set out in the report with effect from the 1st April 2013.
- (3) That the Council confirms that, with effect from 1st April 2013, responsibility for the scrutiny of health services continue to be discharged by the Health Scrutiny Committee and that the arrangements agreed by Council (Minute numbers 11 and 40 refer) be retained.
- (4) That Council authorise the Acting Director of Legal and Democratic Services to make the necessary changes to the constitution in relation to:
 - the transfer of the Public Health function
 - the establishment of the Health and Wellbeing Board and
 - health scrutiny arrangements

97. ANNUAL DELIVERY PLAN 2012/13 QUARTER 3 PERFORMANCE REPORT

The Executive Member for Transformation & Resources submitted a report which provided a summary of performance against the Council's Annual Delivery Plan 2012/13.

Special Executive Meeting
4th March, 2013

RESOLVED: That the content of the Annual Delivery Plan Quarter 3 report be noted.

98. TRANSFORMATION PROGRAMME AND BENEFIT REALISATION 2012/13

The Executive Member for Transformation & Resources submitted a report which provided an update on Transformation Team activity throughout 2012/13, a summary of initiatives being monitored by the Transformation Board and information about the Transformation Programme for 2013/14.

RESOLVED: That the content of the report be noted.

99. SIX MONTH CORPORATE REPORT ON HEALTH AND SAFETY – 1ST APRIL TO 30TH SEPTEMBER 2012

The Executive Member for Transformation & Resources submitted a report which provided information on Council-wide health and safety performance, trends in workplace accidents, and other key developments in health and safety for the six month period ending 30th September 2012.

RESOLVED: That the content of the report be noted.

100. DECISIONS MADE BY THE GREATER MANCHESTER COMBINED AUTHORITY AND AGMA EXECUTIVE BOARD 25/1/13

The Executive received for information details of decisions made by the Greater Manchester Combined Authority and AGMA Executive Board at their meetings held on 25/1/13.

RESOLVED: That the content of the decision summaries be noted.

The meeting commenced at 6.30 p.m. and finished at 8.30 p.m.